

## APPENDIX 1

<b>ITEM 3</b>	<b>MINUTES OF THE GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD (JPAB) MEETING HELD AT 2PM ON TUESDAY 17<sup>th</sup> DECEMBER 2019 AT BROXTOWE BOROUGH COUNCIL</b>
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### PRESENT

**Ashfield:** Councillor M Relf

**City:** Councillor M Edwards

**Erewash:** Councillor M Powell

**Gedling:** Councillor J Hollingsworth

**Nottinghamshire County:** Councillor T Harper (Chair); Councillor G Wheeler

### Officers in Attendance

**Ashfield:** Christine Sarris

**Broxtowe:** Ruth Hyde; Steffan Saunders; Tom Genway

**Erewash:** Steve Bikinshaw, Oliver Dove

**Gedling:** Alison Gibson

**Growth Point:** Matthew Gregory; Peter McAnespie

**Nottingham City:** Paul Seddon

**Nottinghamshire County:** Sally Gill

**Rushcliffe:** David Mitchell

### Observers

**Barratt Homes:** Robert Galij

**Environment Agency:** Joe Drewry

**Green4Architects:** Steve Binch; Adrian Cox

**Peeverill Homes:** Paul Stone

### Apologies

**City:** Councillor L Woodings

**Derbyshire:** Councillor Tony King; Steve Buffery

**Homes England:** Sandhya Ward

**Natural England:** Laura Alvey; Louisa Aspden

**Savills:** David Bainbridge

**Rushcliffe:** Councillor R Upton

1. **Introductions and Apologies**

Councillor T Harper (Chair) welcomed those attending and apologies noted.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Approval of Minutes of the Last Meeting and Matters Arising**

3.1 The minutes of the meeting held on 24 September 2019 were approved by Councillor Harper and seconded by Councillor Powell.

4. **Local Plans Update** (Steffan Saunders)

Overall good news with BBC and RBC having now adopted their Local Plans.

4.1 **Ashfield**

ADC is working on their new Local Plan to prepare the necessary evidence. They have an 'emerging plan' for Hucknall town centre and two Neighbourhood Plans.

4.2 **Broxtowe**

BBC's Nuthall Neighbourhood Plan has now been adopted and a further nine Neighbourhood Plans are emerging.

4.3 **Erewash**

EBC's Ilkeston Gateway SPD is in place, Stanton is awaiting a purchasing announcement. There are two emerging Neighbourhood Plans.

4.4 **Gedling**

GBC adopted their Local Plan two years ago. They have four Neighbourhood Plans with others emerging. An SPD for three housing allocations in Arnold including Willow Farm will be considered by Cabinet in the New Year.

4.5 **Nottingham City**

Nottingham City adopted their Part 2 Local Plan in January. The Waterside SPD was adopted in June and there are several SPDs emerging. There is one Neighbourhood Forum covering Sneinton.

4.6 **Rushcliffe**

RBC's Part 2 Local Plan has been adopted. There are three adopted Neighbourhood Plans, two nearing completion, and five emerging.

4.7 **Minerals and Waste Plans**

#### 4.7.1 Nottinghamshire/Nottingham

Nottinghamshire County Council (NCC) is currently preparing a new Minerals Local Plan covering the period up to 2036. NCC and Nottingham City (N.City) are preparing a joint Waste Local Plan in 2020 which, on adoption, will replace the 2013 Waste Core Strategy.

#### 4.7.2 Derbyshire/Derby

Work is progressing on a range of minerals topics for Derbyshire County and Derby City Councils with consultation programmed for 2020. Background and evidence papers on local and strategic waste are being consulted on early 2020 and will include drop in events around the County.

#### 4.7.3 **Implementation of Core Strategies and Delivery of Strategic Sites**

We are generally on target. Gamston/North of Tollerton is subject to some delays due to land ownership. Other sites are making good or reasonable progress.

4.7.4 ME reported following his Joint Strategy and Planning Transport meeting that Nottingham universities were attracting more student numbers. This would require an additional 3,000 to 6,000 bedspaces within the next few years. He continued to say that we needed universities to provide provisions of required numbers of student bedspaces. He also suggested BBC to become more involved due to bordering the university in order to supply student accommodation.

4.7.5 MG advised that the problem is trying to be addressed with impacts on the city centre and university campuses. Ideally need to develop more student accommodation to free up existing HMOs.

4.7.6 TH was concerned that Nottingham University was putting pressure on local councils for student accommodation and wished to be kept updated.

**Joint Planning Advisory Board was resolved to NOTE the progress with the Local Plans covering Greater Nottingham and the progress on the implementation of strategic sites included in the Local Plans covering Greater Nottingham.**

### 5. **Core Strategy (Strategic Planning Policies) Review** (Matt Gregory)

5.1 MG firstly reported a change in personnel with Derek Stebbing now providing PAS planning support and advice. He previously provided advice on a Statement of Common Ground for the partnership. He will be providing at least 8.5 day's support over the coming year.

5.2 A timetable set out at para 2.2 envisages that the Strategic Plan will be submitted for Examination in January 2021. However, it is important to note that the key dates are reliant on evidence based studies being carried out/completed. Any slippage of this evidence may have an impact on the timetable. The red squares illustrated on the timeline indicated proposed JPAB meetings although, if necessary, these could be adjusted to highlight key elements.

5.3 The first public phase will be a draft Growth Options document in April 2020 with a round of council approvals prior to this.

- 5.4 Following the Growth Options consultation the next formal consultation will be the Preferred Options consultation in the Summer of 2021. This is a very challenging timetable.
- 5.5 The HMA boundary study has been completed as has a Strategic Housing Land Availability Assessment review.
- 5.6 AG will give a presentation on the Sustainable Appraisal during this meeting.
- 5.7 AECOM have been commissioned to undertake a Growth Options Study. BBC is leading on this study which is due for completion at end of February. This will inform the draft Growth Options consultation.
- 5.8 A Housing Needs Assessment is being undertaken by Icenl and it will look at housing need across Greater Nottingham and Ashfield, breaking down elements of this need such as affordable housing, student need and the needs of the elderly. Nottingham City Council is the lead authority for this work.
- 5.9 RBC will be leading on a Gypsy and Traveller and Travelling Showpeople Housing Needs Assessment. This is due to be completed Summer 2020.
- 5.10 A Green and Blue Infrastructure brief is also being prepared. This will be a two stage process and consultants will be appointed to undertake the elements of the work that cannot be completed in house.
- 5.11 Retail and Economic Land Requirements Studies will also be commissioned.
- 5.12 A consultation portal (Inovem) is being progressed to consult on strategic plans across Greater Nottingham. It was previously agreed that this is to be funded from JPAB's existing budget.
- 5.13 It is intended to recruit a Temporary Conurbation Planning Manager as a secondment from partner councils early in the New Year. The post is intended to lead the progression of the Core Strategy/Strategies and will be part funded from the Planning Delivery Fund.
- 5.14 DM agreed it was a busy programme and to include ME's point to look at students' needs and to invite the university to the Group to understand how they can help.
- 5.15 MG advised that the City Council already liaised with the two Nottingham universities and has excluded Nottingham City's student housing need from the brief. He suggested that Broxtowe can be part of this process due to its close proximity to the university campus.
- 5.16 MP was concerned that any slippage in the programme could have an affect later on and that we had already lost a few months. He continued that we needed to commit to making a start talking to developers and understanding their practices.
- 5.17 ME considered it was difficult to predict timeframes. He asked how many extra gypsies and travellers there were since the last census. If they had moved into private or council housing then we would be unaware of numbers and they may

have moved between authorities. MP also said that we were working with fluid figures as they could have even moved out of the area.

5.18 MG explained that this matter had been raised previously. How many travellers were living in homes and other types of accommodation is part of the Gypsy and Traveller study. The census figures could be provided following the meeting. MG advised that the study would not be concluded until the summer to take into consideration the winter caravan count and also to allow time for consultations with the gypsy and traveller and travelling showman population in order to understand their needs.

5.19 The programme plan was approved unanimously.

**Joint Planning Advisory Board resolved to:**

- (a) NOTE the progress with the preparation of the Strategic Plan;**
- (b) APPROVE the Project Plan set out below; and**
- (c) NOTE that Executive Steering Group has agreed that a secondment be offered to existing planning colleagues in partner Councils for a temporary planner/project manager post to support the preparation of the Strategic Plan for a period of 24 months.**

**6. Core Strategy Review Sustainability Appraisal Scoping Report**  
(Alison Gibson)

6.1 AG gave an update on the Sustainability Appraisal Scoping Report. The process involves a series of Stages A to E in line with the government's planning practice guidance. Stage A has been completed (Stage A2 was completed from the Housing Delivery Workshop in February 2019).

6.2 AG presented a list of 16 objectives which illustrated areas for improvement to help shape the SA Framework. Stages B and C will be covered in further workshops with key stakeholders. AG advised that good progress was being made and this would feed into the Growth Options process.

6.3 ME mentioned that target dates needed to be set to meet N.City's ambitious policy to be carbon neutral by 2028. Council emissions could be reduced by measures such as loft insulation, using mine water for heat capture/cooling, solar panels and greener cars. He suggested a presentation be given by N.City to share their best practices.

6.4 MG reflected on the recent Seminar for securing sustainable housing developments and asked that the work could be shared across the conurbation bearing in mind the Government's target to be carbon neutral by 2050.

**Joint Planning Advisory Board was resolved to NOTE the report.**

**7. Homes England Capacity Funding projects monitoring**  
(Peter McAnespie)

7.1 PMc reported each councils funding summaries for the second quarter of Year 3. Although the project bids had continued to rise there was no additional spend in the last quarter. There were variations how the money was to be spent which has been

agreed with Homes England. There has been a lack of progress with Stanton for EBC and GBC's Rolleston Drive. EBC will update early in the New Year. The proposed re-purposing of grant funding for Rolleston Drive, Gedling will be brought back to the Group at a future meeting for noting.

**Joint Planning Advisory Board was resolved to NOTE the report.**

8. **Joint Planning Advisory Board Future Funding** (Matt Gregory)

8.1 MG advised that ESG considered the current budget and agreed a proposal to increase contributions from £59k to approximately £71k.

8.2 The reasons for the increase were based on an increase of workload for the Strategic Plan preparation. MG explained that there had been considerable savings of approximately £1m made by joint working and with grant monies received. ESG sent the proposal round for councils to endorse. It was noted that ADC, BBC, GBC and RBC will be responding positively.

**Joint Planning Advisory Board was resolved to NOTE the report.**

9. **Housing Developers Forum verbal feedback**  
(Dave Mitchell/All)

9.1 DM reported that it was agreed to support, across the wider Nottingham area, a Housing Development Forum on 6 December. He has not yet received full feedback from the 80 attendees.

9.2 The responses he had received were positive including comments that there were excellent presentations. There was a mixed attendance from developers, council officers and agencies.

9.3 JH (ADC) gave her congratulations saying that the event was tremendous bearing in mind it was not straight forward with regards to carbon emissions. It was interesting and a learning exercise to hear from experts in their fields; it was exactly what was asked for.

9.4 Cllr Relf (ADC) focused on what was tangible and what differences could be made to be more efficient. He was aware that it will be difficult therefore time would be of the essence.

9.5 TH suggested inviting a Cabinet Minister to a future meeting.

9.6 Mr Galij (developer) found the workshop informative however the venue's acoustics could have been improved. The subject matter was very interesting with councils and industry playing their part going forward. He believed that we need to be realistic and pragmatic - "delivery is everything".

**Joint Planning Advisory Board recommended to REFLECT ON the Housing Developers Forum held in December 2019.**

10. **Any other Business**

10.1 Cllr Powell advised that EBC would be responding to the call for sites in January.

11. **Future Meetings 2020**

<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
Tuesday 24 March	2.00 pm	Council Chamber, Ground Floor, Council Offices, Beeston
Tuesday 30 June	2.00 pm	Council Chamber, Ground Floor, Council Offices, Beeston
Tuesday 22 September	2.00 pm	Council Chamber, Ground Floor, Council Offices, Beeston
Tuesday 15 December	2.00 pm	Council Chamber, Ground Floor, Council Offices, Beeston

MEETING CLOSED AT 3.10 PM